



15 November 2022

Notice of Annual General Meeting, Tuesday 29 November 2022 at 4.30pm

Dear STAV Member,

The Annual General Meeting of Science Teachers' Association of Victoria Inc. will be held via **virtual meeting on Tuesday 29 November 2022 from 4:30 – 5:15 pm.**

Consumer Affairs Victoria (CAV) advises that it is possible to use alternative means to hold meetings, including teleconference or video conference and notes the *Associations Incorporation Act 2012* (the Act) permits members to take part in general meetings by using technology that allows members to clearly and simultaneously communicate with each other, regardless of the incorporated association's rules on this matter.

The STAV Annual General Meeting (AGM) will be conducted virtually via *Zoom*. To attend the AGM, you will need to have online access to Zoom (either using the application or through a web browser). To confirm adequate technology support for conducting the STAV AGM and in order to enable us to provide you with a Zoom meeting link to the AGM and participant ID, we require that all members wishing to attend the AGM, whether in person or via proxy, register their attendance to admin@stav.vic.edu.au **no later than Thursday 24 November 2022 at 5:00 pm.** For verification purposes, please include your name, email address and STAV membership number.

A Zoom meeting link (with participant ID) will be emailed to each member who has registered their attendance with us in accordance with the above procedures on Friday 25 November 2022.

If you are unable to attend the AGM via virtual meeting due to technical difficulties, please contact the STAV Office Administrator, Anna Bejanoff at admin@stav.vic.edu.au before 5:00 pm on Thursday 24 November 2022.

The Agenda and Proxy Appointment Form are attached to this notice. All AGM documents, including the President's Report, the Treasurer's Report and the Financial Accounts for the Association may be found on the STAV website: <http://www.stav.org.au/html/theAssoc.html>

Members may appoint a proxy to attend the AGM and vote in that Member's stead. To appoint a proxy, you must sign the *Appointment of Proxy Form* and either:

- (1) email it to admin@stav.vic.edu.au or
- (2) mail to STAV House, 5 Munro Street, Coburg, VIC, 3058.

All completed proxy forms must be received no later than 48 hours prior to the AGM.

Yours sincerely,

Peta White
Honorary Secretary, STAV

Science Teachers' Association of Victoria Inc.

ABN 59 004 145 329 Patron: Associate Professor Misty Jenkins BSc (Hons), PhD, MAICD
5 Munro Street Coburg/PO Box 109 Coburg VIC 3058
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ANNUAL GENERAL MEETING

OF

Science Teachers Association of Victoria Inc.

ABN 59 004145 329

5 Munro Street, Coburg VIC 3058

Tuesday 29 November 2022 from 4.30 – 5.15pm

Video Conference (Zoom)

AGENDA

Item No.	Agenda Item	Speaker
1.	Acknowledgement of Country	President
2.	Attendance	President
3.	Apologies & proxy votes	President
4.	Minutes of the AGM held on 26 November 2021 Motion 1: That the minutes of the previous AGM of STAV held on 26 November 2021 be accepted.	President
5.	President's Report Motion 2: That the President's Report Year ended 30 June 2022 be accepted	President
6.	Treasurer's Report Motion 3: That the Treasurer's Report Year ended 30 June 2022 be accepted	Treasurer
7.	Annual Financial Report Motion 4: That the Annual Financial Report Year ending 30 June 2022 be accepted.	Treasurer
8.	Appointment of Auditor Motion 5.1: That Sean Denham & Associates be thanked for their service to STAV as the 2022 Auditor. Motion 5.2: That Sean Denham & Associates be reappointed as the Auditor for the 2023 financial year.	President



Item No.	Agenda Item	Speaker
9.	<p>Membership Fees for 2023: Attachment 1</p> <p>Motion 6: That the fees for the Calendar Year 2023 be as recommended by STAV Council and remain unchanged.</p> <p><i>President's note:</i> STAV Council recommends that there will be no increase in fees for 2023. Fees for 2022 will be levied at 2022 prices.</p>	President
10.	<p>Nomination and election of 2023 STAV Council</p> <p>Motion 7: That Council members for 2023 be accepted</p> <p><i>President's note:</i> According to Clause 5.07 of the STAV Constitution (April 2016), The President within three clear days after the AGM shall convene a meeting of the Council when the Council shall elect the Office Bearers of the Association.</p>	President
11.	<p>Other business of which due notice has been given 14 days prior to the AGM</p>	President

Meeting Close:

Next STAV Council Meeting: 29 November, 2022, 5.15 pm



Attachment 1

Category	2022 Fee (incl GST)		2023 Fee (incl GST)	
	Aust	O/Seas	Aust	O/Seas
Individual (Voting Member)	Aust	O/Seas	Aust	O/Seas
IPRI Primary/Tertiary	\$125.00	\$150.00	\$125.00	\$150.00
ISEC Primary/Tertiary	\$140.00	\$165.00	\$140.00	\$165.00
IBOTH Both Primary/Secondary Tertiary	\$175.00	\$215.00	\$175.00	\$215.00
ILAB Laboratory Technician	\$105.00	\$125.00	\$105.00	\$125.00
Full Time Student Concession (Non Voting Member)	Aust	O/Seas	Aust	O/Seas
STPRI Primary/Tertiary	\$75.00	-	\$75.00	-
STSEC Secondary/Tertiary	\$85.00	-	\$85.00	-
STBOTH Both Primary/Secondary/Tertiary	\$110.00	-	\$110.00	-
School Subscription	Aust	O/Seas	Aust	O/Seas
Primary SUB PACK A	\$190.00	\$250.00	\$190.00	\$250.00
Secondary SUB PACK A	\$280.00	\$365.00	\$280.00	\$365.00
Both SUB PACK A (Primary/Secondary)	\$300.00	\$390.00	\$300.00	\$390.00
SUB A – Contact Only	\$65.00	\$80.00	\$65.00	\$80.00
SUB B – LabTalk Only	\$75.00	\$96.00	\$75.00	\$96.00
SUB C – Let’s Find Out Only	\$65.00	\$80.00	\$65.00	\$80.00
Small Schools	Aust	O/Seas	Aust	O/Seas
Primary SUB PACK B	\$140.00	\$180.00	\$140.00	\$180.00
Secondary SUB PACK B	\$200.00	\$260.00	\$200.00	\$260.00
BOTH SUB PACK B (Primary/Secondary)	\$290.00	\$375.00	\$290.00	\$375.00
<i>All Prices are in AUD & Include 10% GST</i>				



2022 Annual General Meeting of the Science Teachers' Association of Victoria Inc.

Appointment of Proxy Form

I, _____ of _____

(name) (address)

being a member of Science Teachers' Association of Victoria Inc.

Membership Number:

appoint _____ of _____

(name of proxy holder) (address of proxy holder)

Membership Number:

being a member of the Association, as my proxy to vote for me on my behalf at the 2022 Annual General Meeting of the Association to be held on Tuesday 29 November 2022 and at any adjournment of that meeting.

My proxy is authorised to vote in favour of or against the following resolutions:

1. Minutes of the AGM held on 26 November 2021 be accepted

That the minutes of the AGM held on 26 November 2021 be accepted

Motion 1: *in favour* *against* *abstain*

2. President's Report

That the President's Report Year ended 30 June 2022 be accepted

Motion 2: *in favour* *against* *abstain*

3. Treasurer's Report

That the Treasurer's Report Year ended 30 June 2022 be accepted

Motion 3: *in favour* *against* *abstain*

4. Annual Financial Report

That the Annual Financial Report Year ending 30 June 2022 be accepted.

Motion 4: *in favour* *against* *abstain*

5. STAV Auditor 2022

That Sean Denham & Associates be thanked for their service to STAV as the 2022 Auditor.

Motion 5.1: *in favour* *against* *abstain*

That Sean Denham & Associates be reappointed as the Auditor for the 2023 financial year.

Motion 5.2: *in favour* *against* *abstain*

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6. Membership Fees for 2023

That the fees for the Calendar Year 2023 be as recommended by STAV Council and remain unchanged.

Motion 6: *in favour* *against* *abstain*

7. Nomination and election of 2023 STAV Council

That Council members for 2023 be accepted

Motion 7: *in favour* *against* *abstain*

8. Other business of which due notice has been given 14 days prior to the AGM

Signed:

(Signature of Association member)

Dated:

Email: admin@stav.vic.edu.au - in a PDF or word document

Postal address: STAV House, PO Box 109, Coburg 3058